

From: info@leadershipdirectories.com <info@leadershipdirectories.com>
To: lois.firnhaber@gsa.gov
Date: 1/6/2012 11:28:56 AM
Subject: Leadership Directories New Order



Leadership Directories

Leadership Directories, Inc. provides high-quality contact information to reach the leaders of major United States government, business, professional, and nonprofit organizations.

Dear Allison Azevedo,

Thank you for your order of the following products from Leadership Directories:

Quantity	Description	Price
1	<i>Federal Regional Yellow Book</i>	\$420.00
	Subtotal	\$420.00
	Shipping	\$0.00
	Sales Tax	\$0.00
	Prev Payment	\$0.00
	Order Total	\$420.00

Your order will be shipped as soon as possible.

Your confirmation number is 70412.

If you need additional assistance, please contact our customer service department by phone at (212) 627-4140 or by e-mail at info@leadershipdirectories.com.

Thank you for your order.

Sincerely,

(b) (6)

Customer Service Manager
Leadership Directories, Inc.
(212) 627-4140
info@leadershipdirectories.com
www.leadershipdirectories.com

104 Fifth Avenue, New York, NY 10011 Tel: (212) 627-4140 Fax: (212) 645-0931
1667 K Street, NW, Suite 801, Washington, DC 20006 Tel: (202) 347-7757 Fax: (202) 628-3430
info@leadershipdirectories.com techsupport@leadershipdirectories.com
Terms of Use | Privacy Statement | FAQ | Contact Us
© 2008 Leadership Directories, Inc.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: camil.tarr@gsa.gov
Date: 1/10/2012 3:59:10 PM
Subject: Federal Yellow Book Winter Updates - Final Request

Dear Sir/Madam:

Please find below the final request for your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Winter 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Monday, January 16. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

To reply via the web/e-mail: click on the link located at the bottom of this e-mail. Use this Web page to make any edits or changes to the listing. When finished, click the "SUBMIT" button at the bottom of the page and continue to the confirmation page. You will then have 20 minutes to review and confirm your changes by scrolling to the bottom of the screen and clicking the "CONFIRM" button. Only once you click the "CONFIRM" button will your edits be submitted via e-mail.

To reply by fax: Again, click on the link below. Print out the web page, make corrections, and fax it back to us at (202) 628-3430.

If there are no changes to your listing you can either reply to this e-mail indicating there are no changes or check the "No Changes" box at the bottom of the tearsheet and submit the form as indicated above.

Please do not hesitate to call with any questions about your listing or the book. I can be reached at (202) 347-7757, ext. 4143. Thank you for your help.

Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: james.owens@gsa.gov
Date: 1/10/2012 3:59:18 PM
Subject: Federal Yellow Book Winter Updates - Final Request

Dear Sir/Madam:

Please find below the final request for your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Winter 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Monday, January 16. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: marya.swann@gsa.gov
Date: 1/10/2012 3:58:58 PM
Subject: Federal Yellow Book Winter Updates - Final Request

Dear Sir/Madam:

Please find below the final request for your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Winter 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Monday, January 16. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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Sincerely,

(b) (6) (h) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: info@leadershipdirectories.com <info@leadershipdirectories.com>

To: michael.upchurch@gsa.gov

(b) (6)

techsupport@leadershipdirectories.com

Date: 1/16/2012 1:04:22 AM

Subject: Leadership Online Renewal Reminder

Account Number: 2016758

Dear Michael Upchurch:

Your organization's subscription to the Leadership Online is due to expire in 15 days on 01/31/2012 11:59 PM.

You currently have access to the following online product(s):

Leadership. Federal Government Premium

To avoid interruption in your service, please renew your subscription today in one of the following three convenient ways:

1) Renew online by clicking here https://www.leadershipdirectories.com/order/renewal_bvd.aspx. You will need your account number, which appears at the top of this message. If your e-mail software does not support hyperlinks, please cut and paste the URL into your browser.

2) Renew by telephone. Call our customer service department at (212)627-4140.

3) Renew by fax. Print out this message, sign on the line below, and fax it to us at (212)645-0931.

I would like to renew my subscription to the following Leadership Online product(s):

Leadership. Federal Government Premium

(signature required)

Thank you for your continuing interest in our publications.

Sincerely,

(b) (6)

Customer Service Representative

Leadership Directories, Inc.

Phone: 212-627-4140 ext. 3320

Fax: 212-645-0931

(b) (6)

www.leadershipdirectories.com

--

This e-mail has been sent to michael.upchurch@gsa.gov (company FLDO - GSA (MICHAEL UPCHURCH))

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: melissa.carrion@gsa.gov
Date: 1/17/2012 5:05:58 PM
Subject: Federal Yellow Book Spring Updates

Dear Sir/Madam:

Please find below your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Spring 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Friday, January 27. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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Sincerely,

 (b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: (b) (6) <(b) (6)>
To: toni.reaves@gsa.gov
Date: 1/18/2012 2:33:04 PM
Subject: RE: Copy of order for leadership directories

Hi Toni,

Last year you sent me a copy of the PO for the 2011 period Marcia Herzog's account. Would you by any chance have a copy of the PO for the 2012 period of performance. I have a couple of invoices here that need to be paid but I need a copy of the PO.

Please let me know if you have any questions.

Sincerely,

(b) (6)

*Fulfillment Manager
Leadership Directories Inc
104 5th Ave, 3rd Fl
New York NY 10011
(212) 433-1404*

(b) (6)

From: toni.reaves@gsa.gov [mailto:toni.reaves@gsa.gov]
Sent: Wednesday, March 16, 2011 3:46 PM
To: (b) (6)
Subject: Copy of order for leadership directories
Importance: High

Regards,

Antoinette S. Reaves
General Services Administration
One Constitution Square
1275 First Street, N.E. 1223A
Washington, DC 20417
(202) 501-1543 Desk
(202) 219-5742 Fax
(202) (b) (6) Cell

"The size of your success is measured by the strength of your desire, the size of your dream, and how you handle disappointment along the way."

To <toni.reaves@gsa.gov>

cc

Subject RE: Copy of order for leadership directories

(b) (6)

(b) (6)

03/16/2011 03:42 PM

Toni, please forward the PO to me. There was nothing attached.

From: toni.reaves@gsa.gov [mailto:toni.reaves@gsa.gov]
Sent: Wednesday, March 16, 2011 3:32 PM
To: Info
Subject: Fw: Copy of order for leadership directories

----- Forwarded by Antoinette S. Reaves/S/CO/GSA/GOV on 03/16/2011 03:31 PM -----

Donna C. Hughes/ACMD/CO/GSA/GOV

01/19/2011 10:28 AM

To [REDACTED] (b) (6)

cc Antoinette S. Reaves/S/CO/GSA/GOV@GSA, Marcia J. Herzog/S/CO/GSA/GOV@GSA
Subject Copy of order for leadership directories

Good Morning,

Here is a your copy of the order for the Leadership Directory

Thanks

Donna C. Hughes
Contracting Officer
U.S. General Services Administration
Office of Governmentwide Policy
Central Office Contracting Division (MCD)
1275 1st Street, NE
Washington, DC 20417
Office Phone: 202-219-2439
E-Mail: donna.hughes@gsa.gov

WARNING: The information contained herein remains under the control of the General Services Administration. This communication, along with any attachments, is covered by Federal and State law governing electronic communications and may contain procurement sensitive and/or legally privileged information, which is only intended for the use of the individual or entity to which it is addressed. If you are not the intended recipient, or an authorized agent of the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, copying, use or the taking of an action in reliance on the contents of this message, including any attachments, is strictly prohibited. If you received this message in error, please reply immediately to the sender and delete and destroy the original message, any attachments thereto, and all copies thereof.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: neil.omansky@gsa.gov
Date: 1/17/2012 5:05:48 PM
Subject: Federal Yellow Book Spring Updates

Dear Sir/Madam:

Please find below your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Spring 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Friday, January 27. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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If there are no changes to your listing you can either reply to this e-mail indicating there are no changes or check the "No Changes" box at the bottom of the tearsheet and submit the form as indicated above.

Please do not hesitate to call with any questions about your listing or the book. I can be reached at (202) 347-7757, ext. 4143. Thank you for your help.

Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: robert.buckley@gsa.gov
Date: 1/17/2012 4:48:08 PM
Subject: Federal Yellow Book Spring Updates

Dear Sir/Madam:

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: traci.madison@gsa.gov
Date: 1/17/2012 5:06:04 PM
Subject: Federal Yellow Book Spring Updates

Dear Sir/Madam:

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: joann.thomas@gsa.gov
Date: 1/10/2012 3:58:36 PM
Subject: Federal Yellow Book Winter Updates - Final Request

Dear Sir/Madam:

Please find below the final request for your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Winter 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Monday, January 16. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: [Neil Omansky \(5P2PGC\) <neil.omansky@gsa.gov>](mailto:Neil.Omansky%20(5P2PGC)<neil.omansky@gsa.gov>)
To: [\(b\) \(6\)
federal_executive@leadershipdirectories.com](mailto:(b) (6)@federal_executive@leadershipdirectories.com)
Date: 1/3/2012 11:05:44 AM
Subject: R5 GSA Update
Attachments: Region 5 Directory 010312.doc

Here are a couple updates to our directory.

Thank you

Neil F. Omansky
U.S. General Services Administration
Great Lakes Region
voice: 312.353.3919
cell: (b) (6)
fax: 312.353.9320

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: colleen.toney-wright@gsa.gov
Date: 1/17/2012 4:48:00 PM
Subject: Federal Yellow Book Spring Updates

Dear Sir/Madam:

Please find below your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Spring 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Friday, January 27. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

(b) (6)

From:

To:

Date: 1/6/2012 12:18:16 PM

Subject: Confirmation of New Order

ALLISON AZEVEDO
GSA
PUBLIC BUILDINGS SERVICE
230 S DEARBORN ST STE 3500
CHICAGO, IL 60604-1578

Tel.: 312-353-5572

Fax :

E-Mail: lois.firnhaber@gsa.gov

Account Number: 2018487

Dear Allison Azevedo,

Thank you for your subscription for 1 copy(s) of the: Federal Regional Yellow Book

For your convenience, we have provided the details of your order below.

You will receive 2 issues with your subscription: Winter & Summer 2012 editions. You should expect to receive your first edition shortly.

Please take a moment to verify or update the account information listed above.

Thank you again for your order and your interest in Leadership Directories. If we can be of any further assistance, please contact us at (212)627-4140. Please reference your account number shown above.

Date: 01/06/12

Credit Card #: XXXXXXXXXXXXX7508

Amount: \$420.00

Balance Due: \$0.00

Sincerely,
Customer Service Department

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: michael.upchurch@gsa.gov
Date: 1/10/2012 3:58:54 PM
Subject: Federal Yellow Book Winter Updates - Final Request

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Sincerely,

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Content Manager

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From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: vong.khamvongsa@gsa.gov
Date: 1/10/2012 3:59:06 PM
Subject: Federal Yellow Book Winter Updates - Final Request

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Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: (b) (6)
To: [Neil Omansky \(5P2PGC\)](#)
[federal_executive](#)
Date: 1/3/2012 3:36:16 PM
Subject: RE: R5 GSA Update

Hi Mr. Omansky,

I've made the changes for the Region 5 listing. Thank you, and happy New Year!

-Stephen

(b) (6)
Team Leader and Content Manager,
Federal Yellow Book

From: Neil Omansky (5P2PGC) [mailto:neil.omansky@gsa.gov]
Sent: Tuesday, January 03, 2012 10:06 AM
To: (b) (6) federal_executive
Subject: R5 GSA Update

Here are a couple updates to our directory.

Thank you

Neil F. Omansky
U.S. General Services Administration
Great Lakes Region
voice: 312.353.3919
cell: (b) (6)
fax: 312.353.9320

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: toni.reaves@gsa.gov
Date: 1/10/2012 3:58:40 PM
Subject: Federal Yellow Book Winter Updates - Final Request

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If there are no changes to your listing you can either reply to this e-mail indicating there are no changes or check the "No Changes" box at the bottom of the tearsheet and submit the form as indicated above.

Please do not hesitate to call with any questions about your listing or the book. I can be reached at (202) 347-7757, ext. 4143. Thank you for your help.

Sincerely,

(b) (6)

Content Manager

[Click Here](#) to update the tearsheet via online.

From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: judith.larsen@gsa.gov
Date: 1/10/2012 3:58:30 PM
Subject: Federal Yellow Book Winter Updates - Final Request

Dear Sir/Madam:

Please find below the final request for your free listing from the current edition of the Federal Executive Yellow Book, a quarterly directory of Federal departments, agencies, and offices. We are now preparing the Winter 2012 edition and need your assistance to update the listing. Please verify the proof attached and fax or e-mail us your corrections by Monday, January 16. If possible, please include information about future personnel changes and the most-current organization chart for your office. Please also indicate appointment types, when applicable (career or non-career SES, Schedule-C, or other).

To reply via the web/e-mail: click on the link located at the bottom of this e-mail. Use this Web page to make any edits or changes to the listing. When finished, click the "SUBMIT" button at the bottom of the page and continue to the confirmation page. You will then have 20 minutes to review and confirm your changes by scrolling to the bottom of the screen and clicking the "CONFIRM" button. Only once you click the "CONFIRM" button will your edits be submitted via e-mail.

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Sincerely,

(b) (6)

Content Manager

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From: federal_executive@leadershipdirectories.com
<federal_executive@leadershipdirectories.com>
To: leshonne.smith@gsa.gov
Date: 1/10/2012 3:58:46 PM
Subject: Federal Yellow Book Winter Updates - Final Request

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Sincerely,

(b) (6)

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